

**VILLAGE OF CARDINGTON  
UTILITY BILLING CONTRACT  
APPLICATION FOR WATER/SEWER SERVICES**

Property Address \_\_\_\_\_

Customer \_\_\_\_\_

Billing Address \_\_\_\_\_

Have you ever had an account with the Village? \_\_\_\_\_

Property Owner \_\_\_\_\_

Owner's Address \_\_\_\_\_

Subject to the rules and regulations governing the furnishing of water and sewer and all ordinances and laws pertaining thereto, now in force or which shall later become in force, the undersigned hereby makes application for water and sewer services to be turned on at the property address listed above.

The owner/customer hereby agrees (jointly and severally) to become responsible for and to make prompt payment of water and sewer rents and all charges and fees connected therewith, up to the time cancellation of this contract is demanded and record thereof is made in the office of the Utility Billing Clerk.

\_\_\_\_\_  
Customer's Signature

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Customer's Phone Number

\_\_\_\_\_  
Owner's Phone Number

\_\_\_\_\_  
Customer's Social Security Number

\_\_\_\_\_  
Village of Cardington Representative

\_\_\_\_\_  
Date

Turn On Fee \$25.00 \_\_\_\_\_

Transfer Fee \$10.00 \_\_\_\_\_

Apply to first bill? \_\_\_\_\_

Copy of Driver's License

## VILLAGE OF CARDINGTON WATER/SEWER GUIDELINES

As a Cardington Water and Sewer customer, it is important to read and understand the Village's guidelines. The following information covers some of the most frequent issues and questions. This is just a partial list. Please read in full and if you have any questions, contact the Village at 419.864.7607.

### 933.03 Water Turn-On

The Cardington Water Department will not restore water or sewer service terminated under Section 933.02 until the cause of the termination has been removed and all charges, including a turn-on charge has been paid. Water or sewer service to premises shall be restored only by employees of the Cardington Water Department when terminated for any of the reasons set forth in Section 933.02. (Ordinance 2006-07, Passed 6.19.07).

### 933.04 No Discontinuance Of Service To Enforce Rent Payment, Etc.

The Village will not accept or honor any requests to discontinue water or sewer service to legally occupied premises for such purposes as eviction, enforcing collection of rents, or because of differences between owner and occupant. Nothing in this section shall affect the provisions of the Chapter authorizing the Village to terminated water or sewer service to delinquent accounts. (Ordinance 2006-07, Passed 6.19.07).

### 933.07 Application For Service By Owners With Delinquent Accounts

An Owner who is delinquent in payment for charges for water/sewer service supplied, or for meter or service repairs, will not be given new service to the property owned or rented by that owner until the bills owed by the owner/applicant for said property have been paid in full. Nor will new service be given to this agent or customer at the property owned or rented by the Owner that has delinquent accounts. (See Section 933.10, Ordinance 2006-07, Passed 6.19.07).

### 933.10 Time Limit On Payments

An account becomes delinquent if not paid in full by the tenth day of the calendar month following billing.

In cases of all delinquent accounts, a notification of the delinquency will be mailed. Water service may be discontinued at any time seventy-two hours after serving notice of the delinquency to the Customer. Water service shall be discontinued and water shall not thereafter be turned on again until the bill is paid in full or partial payments are arranged with the Village Administrator or his/her designee. (See Section 933.12).

Bills for repairs or other charges stipulated in these rules and regulations will be processed in the same manner, with the same periods for payment, as set forth herein for bills for water/sewer service supplied.

A Consumer should contact both his/her landlord, or other responsible party and the Village immediately upon receiving a Notice for Delinquency notwithstanding the

provisions of Section 933.12, a Consumer has the right to continuous water/sewer service so long as the Consumer pays the current month's bill every month by the tenth of each month. (Ordinance 2006-07, Passed 6.19.07).

**933.12 Payment In Full Required To Restore Service**

Partial payment of water/sewer bills is not sufficient to restore service or to suspend a disconnect notice unless, after investigation, the Village Administrator determines that unusual hardship will result, in which case arrangements may be made for partial payments. Any such arrangements for partial payments are subject to the provisions of Section 933.14. (Ordinance 2006-07, Passed 6.19.07).

**933.15 Service Charge For Returned Checks**

There will be a service charge on any check that is returned not paid because of insufficient funds, a stop payment order, account closed or any other reason. (Ordinance 2006-07, Passed 6.19.07).

**933.17 Notice Of Delinquency And Shut-Off**

The Cardington Water Department shall cause a Notice of Delinquency and Shut-Off to be mailed by ordinary first class mail when an account becomes delinquent. The Department shall mail the notice to the Customer. If the Department has actual knowledge that the Customer is not the Consumer of the water and sewer service, the Department shall also mail a copy of the Notice of Delinquency and Shut-Off to each Consumer at the service location of whom the Department has actual knowledge.

The Notice shall state the amount due and that service can be terminated if the amount due is not paid within seventy-two (72) hours after service of the Notice. (Ordinance 2006-07, Passed 6.19.07).

**933.19 Applicants Must Agree To Conform To By-laws**

Applications for water/sewer service shall be in writing and applicant shall make such deposit or pay such assessments as may be required under the rules and regulations of the Cardington Water Department. The applicant's signature on the application is the applicant's agreement to comply with the rules and regulations of the Cardington Water Department as stipulated in said ordinances and those rules and regulations established by the Village Administrator under rights granted to him under Ohio law. (Ordinance 2006-07, Passed 6.19.07).

I have read and understand the following by-laws:

---

PRINT NAME

SIGN NAME

DATE: \_\_\_\_\_